

# COPA Meeting Agenda

## May 6, 2024

Note Taker: Julia Pillard

Present:

- Felicity Knox
- Katherine Barbera
- Claudia F. Willett
- Rebecca Goldman
- Chris Burns
- Sidney Louie
- Angela Piccolo

Agenda:

- I. April Meeting
  - A. Notes for folks unable to attend: [☰ 20240401 COPA Agenda](#)
- II. Council Update
  - A. ACTION ITEM: Julia will reach out to Selena for an update.
- III. Open House during the annual meeting - July 1, 2024 - 2-3:30 ET
  - A. 2024 planning doc: [☰ 2024 Proposed COPA Open House](#)
    1. Could we share a work plan of some sort during the Annual Meeting?
    2. An interview with an interesting archivist to kicking off an open house.
      - a) NOTE: Angie has reached out to the archivist at Pokemon about doing an email interview.
    3. ACTION ITEM: Sidney reaching out to archivists around WWII/D-Day.
  - B. Before June 3: produce a short write-up about the meeting that can be shared out.
    1. ACTION ITEM: Sidney to write up a draft to be shared before that meeting.


#### IV. ArchivesAWARE | ArchivesAWARE\_Calendar.xlsx

##### A. Updates

1. Reposting content - Felicity
  - a) Should we be adding a note to let folks know when a post has been updated and reposted? - Yes
  - b) ACTION ITEM: Felicity working on a “From the Vault” series. Republish between 1 and 2 blog posts, reach out to a couple folks from the list for new content.
2. Wordpress access - Julia
3. Cold call post for blog and listservs - Chris
  - a) Confirmed interviews, OK to proceed? - Claudia
4. Megan Frick at Pokemon interview
5. ArchivesAware email - where does it go? - Julia
  - a) Note from Katherine: The last member of COPA to be in charge of the ArchivesAWARE email was Kristi and she's no longer on the committee. I have her email address, though - let me know if you need it, Julia. If we needed to we could reach out to her and ask if she's still getting emails
6. SAA Directory - [potential interviewees](#) - Chris and Angie
7. Felicity is our editor (Thank you, Felicity!)

#### V. Media Training

##### A. Update from Katherine and Claudia.

1. Media Training Timeline
2. Goal(s) before end of term (August 2024)
  - a) Meeting with SAA to discuss options
3. Invitation to review the proposal and add comments
4. Next steps:
  - a) Refine the timeline by setting a deadline for finishing the proposal and a timeline for meeting with SAA
5. Link to the media training planning document:  
 2024 Media Training Proposal

#### VI. Storytelling/Finding Aid to My Soul

##### A. Draft Proposal - COPA Storytelling - Draft Proposal - 2024

1. Update on Action Item from March meeting: Julia to investigate how this was done on the staff side in the past.

2. Update on Action Item from March meeting: Chris to reach out to Micaela to gauge interest.